

## WORDPAD NOTES

WORDPAD IS A TEXT EDITOR . WORDPAD IS A MICROSOFT WINDOW PROGRAME THAT YOU CAN USE TO CREAT DOCUMENTS SUCH AS A LETTERS, NOTES AND POSTERS. IT`S LESS COMPLICATETED THAN A FULL WORD PROCESOR BUT STILL LETS YOU PERFORM ARANGE OF TASK. CREATE, OPEN, AND SAVE.

## WORDPAD MENUBAR TABS

### HOME

- CLIPBORD
- FONT
- PARAGRAPH
- INSERT
- EDITING

### VIEW

- ZOOM
- SHOW OR HIDE
- SETTINGS